



**GREENFIELD PUBLIC LIBRARY BOARD**  
**Thursday, November 21, at 6:30 PM**  
**2nd Floor Conference Room**  
**5310 W. Layton Ave. Greenfield, WI 53220**

**In-person meeting with virtual option available.**

### MINUTES

**1. The meeting was called to order by Creston Flemming at 6:33 PM.**

On roll call in attendance were Marie Cardenas, Connie Hughes, Creston Flemming, Sue DeWitt, Brittany Haiser, Kyle Sundby, and Alerman Andrew Drzewiecki

Also in attendance were Jennifer Einwalter, Library Director; Emily Alford, Assistant Library Director

**2. Public comment (information)**

none

**3. Comptroller's report (information)**

83% through the year and 98.4% of revenues in. Expenditures have no changes since last month. Highlighted item is the WILS Ideas to Action grant. This is where the money spent from this grant will be noted next year.

Building maintenance is over, but within reason.

Accounts payable has standard invoices; nothing out of the ordinary.

Capital budget expenses are all board approved and ARPA funds, furniture and lockers.

New reports: WILS grant and donations, revenue from the art fair, donations from the Milkmen game (now has its own line).

Discussion of big book sale. Two sales combined earned \$3800 this year.

**4. Consent Agenda (Action)**

- a. Approval of the September 19, 2024, minutes**
- b. Approval of the September 2024 financial report**
- c. Approval of the September 2024 invoices**

Marie motioned to approve and Sue seconded; motion passed unanimously.

**5. Items pulled from the consent agenda for discussion (Action)**

None

**6. President's Report (information)**

Sarah Dunmire is interested in joining the Board. She will come to the December meeting.

**7. Old Business**

None

**8. New Business**

**a. Report, discussion, and decision regarding Milwaukee County Federated Library System ILS, Resource Sharing Agreement, and Technology Agreement, 2025-2028**

2/3 of MCFLS libraries voted for MCFLS contract option 2, so reciprocal borrowing is now member reserve fund. \$85,000 to Greenfield with this change. It will go into operating budget line item. It will be "Net Usage Payment" in the budget. There's a look back period and they will base the payment 80% on net positive (non-Greenfield) usage and 20% on collection. This will reward libraries for investing in the collection.

Brittany motioned to approve the MCFLS agreement and Kyle seconded; motion passed unanimously. Creston signed the MCFLS agreement.

**b. Report, discussion, and decision regarding a Resolution Recommending and Approving of the inclusion of Library Employees on the City's Non-Represented Employee Schedule**

Discussion of Non-Represented Employee Schedule. Biggest change is that part time employees won't receive paid time off. Current part-time employees will be grandfathered in. There is a sick leave incentive of \$300.

Board's goal is to align with the city.

Brittany motioned to approve and Colleen seconded; motioned passed unanimously.

**c. Report, discussion, and decision regarding updates to the Circulation Policy: Required identification for registering for a new library card**

Change to one picture of ID with name and address and only require second ID if address is not correct.

Colleen motioned to approve and Brittany seconded; motion passed unanimously.

**9. Library Director's Report (Information)**

Hanna Collins started Monday as new children's librarian. Has 15 years of school experience and 2 years of experience at Slinger Public Library.

Discussion of upcoming programs. Staff is working on creating brochure for programs in winter and spring.

Blair Commercial Paint will start painting in December. Connie will help pick pain colors.

Silent computer space will be converted to a study room. Dnesco will do electrical work and DPW will build the room.

Mr. Mark retiring. December 21, 11:00-2:00 will be his retirement party for the public.

Election went well. Jennifer Goergen, the Greenfield City Clerk, sent a thank you note to the library.

Budget was approved.

Library is hiring two new library clerks. Offered full-time position to a current staff member and they declined.

Greenfield Historical Society is not as active as they once were and patrons are wanting access. Jennifer contacted the mayor about how to give people access.

**10. Closed Session**

7:30 Kyle motioned and Brittany seconded; motion passed unanimously.

**11. New items for placement on the next agenda (Information)**

**12. Next Meeting: December 19, 2024, at 6:30 PM**

**13. Adjournment**