



GREENFIELD PUBLIC LIBRARY BOARD
Thursday, July 16, 2026, at 6:30 PM
Second Floor Conference Room
5310 W. Layton Ave. Greenfield, WI 53220

In-person meeting with virtual option available.

MINUTES

1. The meeting was called to order by Creston Flemming at 6:38 PM.

On roll call in attendance were Brittany Haiser, Sue DeWitt, Creston Flemming, Sarah Dunmire, Marie Cardenas.

Kyle Sundby and Connie Hughes were excused.

Also in attendance were Jennifer Kehoe, Library Director; Emily Alford, Assistant Library Director.

2. Public comment (information) – 5 minute limit.

None

3. Annual Election of Officers - Slate of Candidates

President: Creston

First VP: Sarah

Second VP: Marie

Comptroller: Brittany

Creston reported that he asked Kyle to be the understudy for the Comptroller and Kyle agreed. No other nominations were made.

Sue motioned to cast a unanimous ballot for the Annual Election of Officers – Slate of Candidates and Brittany seconded; motion passed unanimously.

4. Comptroller's report (information)

Brittany reported as of the end of June 98.15% of revenues were received and expenditures were at 46.32%.

June accounts payable items of note: annual Overdrive payment for \$10,000 and SteamDry carpet cleaning for \$918. Gas usage is above budget, but that is because of the weather and out of the library's control.

5. Consent Agenda (Action)

- a. Approval of the June 18, 2026 minutes
- b. Approval of the June 2026 financial report
- c. Approval of the June 2026 invoices

6. Items pulled from the consent agenda for discussion (Action)

None

Brittany motioned to approve the consent agenda and Sarah seconded; motion passed unanimously.

7. Interviews of candidates to fill one upcoming board vacancy and a decision on the candidate to forward to the Mayor for appointment and approval by the City Council on July 21, 2026.

Sharice Nelson, Rick L'Amie, and Cynthia Lynch were interviewed separately to fill the Library Board vacancy.

Creston motioned to nominate Sharice Nelson to fill the Library Board vacancy and forward her name to the Mayor for consideration at the next City Council meeting and Brittany seconded; motion passed unanimously.

8. President's Report (information)

9. Old Business

a. Report and Discussion regarding Sunday Hours (Information)

Jennifer presented data from the people counter for Sundays in 2024 and 2025. In both years the busiest hour is 1:00. March is the busiest month for Sundays.

10. New Business – None

11. Library Director's Report (Information)

Jennifer reported that the Library Board members must take the KnowBe4 cyber security training since they have city issued email accounts. Brittany brought up the idea of the Library Board having Gmail accounts instead of using the city email. The rest of the board members agreed. The format for the Gmail accounts will be gpltrustee.firstname@gmail.com.

The new Lego table arrived and has been set up in the Children's Library.

The Hamilton poster exhibit is up.

The Dinosaur Dig program was a success.

12. New items for placement on the next agenda (Information)

None

13. Next Meeting: August 20, 2026, at 6:30 PM

14. Adjournment (Action).

Brittany motioned to adjourn at 8:37 PM and Marie seconded; motion passed unanimously.