

GREENFIELD PUBLIC LIBRARY BOARD
Thursday, May 21, 2020 at 6:30 P.M.
5310 W. Layton Ave. Greenfield, Wisconsin

This meeting will be held via videoconference and teleconference only, pursuant to the COVID-19 Order 1, Public Health Plan for Suburban Milwaukee County, signed by City of Greenfield Health Officer Darren Rausch on May 13, 2020.

Members of the public can gain access to the meeting in the following manner:

Join online meeting at [https://us02web.zoom.us/j/85687494988?](https://us02web.zoom.us/j/85687494988?pwd=ODNDZEk4NzBvMmJBbWNPY0V4eG5Ydz09)

[pwd=ODNDZEk4NzBvMmJBbWNPY0V4eG5Ydz09](https://us02web.zoom.us/j/85687494988?pwd=ODNDZEk4NzBvMmJBbWNPY0V4eG5Ydz09)

Meeting ID: 856 8749 4988, Password: 111019

Or by telephone to (312) 626- 6799,
enter Meeting ID: 856 8749 4988, Password: 111019

Agenda

1. The meeting called to order & roll call.
2. Approval of the April 30, 2020 Library Board meeting minutes (Action).
3. Public comment (Information).
4. Acceptance of the Financial Report (Action).
5. Approval of the bills presented for payment (Action).
6. President's Report (Information).
7. Committee Reports:
 - A. Legislative & Policy Committee Report and Recommendations (Action).
 - B. Marketing & Community Relations Committee Report and Recommendations (Action).
 - C. Budget & Finance Committee Report and Recommendations (Action).
 - D. Human Resources Committee Report and Recommendations (Action).
 - E. Building Committee Report and Recommendations (Action).
 - F. Ad-hoc Art Enhancement Committee Report and Recommendations (Action).
8. Old Business:
 - A. Report and discussion regarding current virtual community outreach programming underway (Information).
 - B. Report and discussion regarding curbside delivery of library materials (Information).
9. New Business: Report and discussion of the library's new web page and its features (Information).
10. Continuing Trustee Education (Information):

- A. Report and discussion regarding the Wisconsin DPI *Trustee Essentials: Chapter 1, The Trustee Job Description* (<https://dpi.wi.gov/sites/default/files/imce/pld/pdf/TE01.pdf>)

11. New items for placement on next agenda (Information).

12. Next Meeting (Information): June 18, 2020.

13. Library Director's report (Information):

- A. Report and discussion regarding *COVID-19 Order 1 Public Health Plan for Suburban Milwaukee County* signed by Greenfield Health Officer Darren Rausch on May 13, 2020, and the pursuant guidance for public library operations.
- B. Report and discussion regarding preparations for possible reopening of the library to additional services, per *WEDC Guidance on Preparing WI Workplaces for COVID-19- Public Facilities*, *OSHA Guidance on Preparing Workplaces for COVID-19*, *Wisconsin DPI Guidelines for Reopening WI Public Libraries*, and Wisconsin DHS and National CDC guidance for public facilities.
- C. Report and discussion regarding planning underway for the Summer Library Program.

14. Adjournment (Action).

Upon reasonable notice, efforts will be made to accommodate the needs of hearing impaired individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Library Director at 321-9595, FAX 321-8595 or TDD 1-800-947-3529 (WI Telecommunications Relay), or by writing to the Library Director at the Greenfield Public Library, 5310 West Layton Avenue, Greenfield, WI 53220. The Greenfield Public Library is wheelchair accessible. 5/15/2020

Greenfield Public Library
5310 West Layton Avenue
Greenfield Wisconsin 53220
(414) 321-9595; fax (414) 321-8595
<http://www.greenfieldlibrary.org>